

<b>Job Title:</b>	Special Education Teacher
<b>Reports to:</b>	Principal and Special Education Coordinator
<b>Job Goal:</b>	Plan and provide for appropriate learning experiences for students with disabilities in a variety of educational settings; create a flexible program and learning environment that provides specialized instruction for students with disabilities, such that the students benefit from the general education curriculum to the greatest extent possible when supported with supplemental aides, accommodations, and other needed supports
<b>District Requirements:</b>	Valid Oklahoma teaching certificate in Mild/Moderate and/or Severe Profound, minimum of a bachelor's degree, minimum experience as determined by the board
<b>Terms of Employment:</b>	Employment considered annually in accordance with Oklahoma law

**GENERAL RESPONSIBILITIES:** These statements are intended to describe the general responsibilities assigned to this position and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required:

1. Provide a basic core program for assigned special needs children consistent with state education code requirements;
2. Coordinate and supervise work experience and job-training programs involving the mentally handicapped;
3. Work cooperatively with classroom teachers who have special needs students in regular classes, interpreting the abilities and disabilities of these students to the entire staff and assisting the student with regular class assignments;
4. Provide direct and indirect instructional support to students in a positive environment;
5. Employ a variety of special educational strategies and techniques during instruction to improve the development of sensory- and perceptual-motor skills, language, cognition, and memory;
6. Instruct students in academic subjects using a variety of techniques such as phonetics, multi-sensory learning, and repetition to reinforce learning and to meet students' varying needs and interests;
7. Teach socially acceptable behavior, as determined by the students' individualized education programs (IEPs) by employing techniques in an overall positive behavioral support system;
8. Modify the general education curriculum for students with disabilities using differentiated instruction to employ a variety of instructional techniques and technologies;

9. Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate;
10. Establish and enforce rules for behavior and procedures for maintaining an environment conducive to learning for all students;
11. Meet with parents to discuss their children's progress and to determine priorities for their children and their individualized educational needs;
12. Confer with parents, administrators, testing specialists, social workers, and other professionals to develop individualized education programs (IEPs) designed to promote students' educational, physical, and social/emotional development;
13. Maintain accurate and complete student records and prepare reports on children and activities, as required by laws, district policies, and administrative regulations;
14. Establish clear objectives based upon the district's written curriculum for all lessons, units, and projects and communicate those objectives to students;
15. Develop plans for effective communication, monitoring, and follow-up of students in inclusive classroom settings;
16. Provide crisis intervention, as needed, for students in special education resource room and those in inclusive classrooms;
17. Assist in collection of data for providing appropriate classroom interventions;
18. Serve as a member of a multidisciplinary team as appropriate;
19. Assist in preparation of data for local, state, and federal reports;
20. Maintain professional competence by participating in staff development activities, curriculum development meetings, and other professional opportunities both relating to general/content area pedagogical skills and to special education;
21. Perform related work as required; and
22. Perform other duties and responsibilities as required by the Principal, Special Education Coordinator, and/or Superintendent.

Sperry Public Schools is an equal opportunity employer offering employment without regard to race, color, religion, gender, national origin, age, sexual orientation, or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.